

Request for Three Names for Adjudication

In the matter of a dispute between the following:

Claimant/First Party*

Address:

Postcode/Zip:

Country:

Telephone:

Email address:

Represented by*

Address:

Postcode/Zip:

Country:

Telephone:

Email address:

Respondent/Second Party*

Address:

Postcode/Zip:

Country:

Telephone:

Email address:

Represented by*

Address:

Postcode/Zip:

Country:

Telephone:

Email address:

*Delete as applicable or add, if necessary, names of other parties or representatives.

Please provide details regarding the issues concerned:

Amount in dispute

Preferred location for
the meeting (if any)

Preference for the Adjudicator's background and skills

Party One:

Knowledge/Profession

Party Two:

Knowledge/Profession

Specialist experience (if any)

Specialist experience (if any)

Your application is accepted on the basis that the information you provide is both accurate and complete. The liability of CI Arb and the appointed adjudicator in relation to the appointment may be restricted if the information provided is inaccurate or incomplete.

The parties hereby request / the Applicant hereby requests* the Chartered Institute of Arbitrators (CI Arb) to suggest the names of three adjudicators, for prospective appointment as an adjudicator in a dispute which has arisen between the parties.

*Delete as applicable

I/we agree, as a condition of CI Arb's fulfilment of this mandate:

- To pay the reasonable fees and expenses of the adjudicator;
- To inform the adjudicator in the event of the settlement of the dispute before the adjudication has concluded; and
- That it is acknowledged that the Chartered Institute of Arbitrators is not liable, by reason of having suggested the adjudicator, for anything done or omitted to be done by the adjudicator in the discharge or purported discharge of his/her functions..

Name:

Date:

Signature:

Capacity:

(as, or for and on behalf of, Claimant)

Name:

Date:

Signature:

Capacity:

(as, or for and on behalf of, Respondent)

Fee payment (£120 – VAT inclusive) | methods of payment

All payments should be made in pounds sterling, please ensure that a party name is provided as a reference.

Please tick your preferred payment option*:

Credit/Debit Card

Please telephone our Finance Department on **020 7421 7429** and have your card to hand. We accept MasterCard, Visa or American Express..

Bank Transfer

If you wish to pay by bank transfer, please ensure that a party name is provided as a reference.

CI Arb bank details:

Bank: HSBC Bank, 31 Holborn, London, EC1N 2HR England

Sort code: 40 05 03

Account number: 31288784

International Bank Account number (IBAN): GB75HBUK40050331288784

Branch Identifier Code: HBUKGB4B

Cheque/Bank Draft

Please make your cheque payable to 'The Chartered Institute of Arbitrators'.

Send it by post to our Dispute Appointment Service (DAS) Department at:

CI Arb
12 Bloomsbury Square
London
WC1A 2LP

***Please do not send cash to CI Arb by post.**

Checklist

Please check to ensure the following have been carried out before the form is sent to CI Arb:

All sections of the form have been completed.

The correct fee is enclosed (£120– VAT inclusive).

You have provided the relevant supporting documentation.

You have signed and dated the form.

Please return the completed form with all the supporting documentation by email or post to:

DAS, CI Arb, 12 Bloomsbury Square, London, WC1 2LP, UK

E: das@ciarb.org

T: +44 (0)20 7421 7455