



# Our cookie policy

Here we describe how the Chartered Institute of Arbitrators uses cookies on this website.

## What cookies are, and how we use them

A cookie is a small text file that is sent by a website to your computer or mobile device where it is stored by your web browser. Cookies may store information such as your IP address or other identifier, your browser type, and information about the content you view and interact with on digital services. By storing such information, cookies can remember your preferences and settings for online services and analyse how you use online services.

We use some cookies for purposes which are strictly necessary for your use of our website. These may include, for example, cookies which remember your preferences and settings; which remember information that you may enter online (so that it does not have to be re-entered every time you move to another page); or keep you logged in to portals that we may offer where you wish this to happen.

With your consent we may also use cookies for other purposes, such as the generation of aggregate statistics about how people use our website, or sharing content from our website on social networks or other communications channels [set out other actual uses].

Cookies last for differing lengths of time. Session cookies only last for the duration of an online session and disappear from your device when you close your browser. Persistent cookies stay on your device after the browser has been closed and last for the period of time specified in the cookie's settings. Further information on the duration of each cookie is given in the "Cookies we use" section below.

Information about how we process your personal data can be found in our privacy policy at https://www.ciarb.org/privacy-policy/

#### Your choices: managing cookies

#### **Your Preferences**

When you first visit our website you will be presented with a banner which offers you a choice about whether to accept or reject cookies of different types, with the exception of those cookies which are strictly necessary for a particular service.

If you wish to amend your choice at any time, you can do so using the button below.

## [Cookie settings – link to banner or other means of accepting or rejecting cookies]

## **Managing Cookies and Local Storage on Your Device**

If you wish, you can also choose how web browser cookies are handled by your device via your browser settings. Some devices allow you to control this through your device settings. If you choose not to receive cookies at any time, websites may not function properly and certain services will not be provided. Each browser and device is different, so check the settings menu of the browser or device to learn how to change your settings and cookie preferences.

#### Cookies we use

### **Essential cookies**

These cookies are strictly necessary for your use of our website. Because of this they cannot be turned off using our [cookie settings] page. Cookies of this kind may include, for example, cookies which remember your preferences and settings; which remember information that you enter online (so that it does not have to be re-entered every time you move to another page); or which keep you logged in to portals that we may offer where you wish this to happen.

## List of essential cookies:

[Insert – not presently clear which cookies are truly "essential"]

## **Performance cookies**

Where you have permitted the use of performance cookies, we use Google Analytics and Hotjar to collect statistical information about how our website is used. These services involve the use of cookies that collect information such as your IP address or other identifiers, browser information, and information about the content you view and interact with to record how you use our services.

Analytics services help us to know how many users we have, which parts of our site are most popular, what browsers are used (so we can maximise compatibility), the country or region where our users are located, and the demographics and interests of our users. This enables us to better understand who is using our services and to improve how we present content on those services.

Google Analytics cookies may retain information for up to two years. For more information about Google Analytics services, please <u>click here</u>. Hotjar cookies may retain information for up to a year. For more information, please <u>click here</u>.

## List of performance cookies:

Cookie	Description	Duration
_ga	The _ga cookie, installed by Google Analytics, calculates visitor, session and campaign data and also keeps track of site usage for the site's analytics report. The cookie stores information anonymously and assigns a randomly generated number to recognize unique visitors.	2 years
_gid	Installed by Google Analytics, _gid cookie stores information on how visitors use a website, while also creating an analytics report of the website's performance. Some of the data that are collected include the number of visitors, their source, and the pages they visit anonymously.	1 day
_gat_UA-131126704-1	A variation of the _gat cookie set by Google Analytics and Google Tag Manager to allow website owners to track visitor behaviour and measure site performance. The pattern element in the name contains the unique identity number of the account or website it relates to.	1 minute
_gat_gtag_UA_131126704_1	Set by Google to distinguish users.	1 minute

_hjFirstSeen	Hotjar sets this cookie to identify a new user's first session. It stores a true/false value, indicating whether it was the first time Hotjar saw this user.	30 minutes
_hjIncludedInSessionSample	Hotjar sets this cookie to know whether a user is included in the data sampling defined by the site's daily session limit.	2 minutes
_hjIncludedInPageviewSample	Hotjar sets this cookie to know whether a user is included in the data sampling defined by the site's pageview limit.	2 minutes
_hjAbsoluteSessionInProgress	Hotjar sets this cookie to detect the first pageview session of a user. This is a True/False flag set by the cookie.	30 minutes

# **Advertising cookies**

With your consent we may use cookies to give you the option to share content from our website on social networks or other communications channels [describe the purpose of each cookie used and add other advertising uses, if applicable].

List of advertising cookies:

Cookie	Description	Duration
_fbp	This cookie is set by Facebook to display advertisements when either on Facebook or on a digital platform powered by Facebook advertising, after visiting the website.	3 months
fr	Facebook sets this cookie to show relevant advertisements to users by tracking user behaviour across the web, on sites that have Facebook pixel or Facebook social plugin.	3 months
UserMatchHistory	LinkedIn sets this cookie for LinkedIn Ads ID syncing.	1 month
lang	LinkedIn sets this cookie to remember a user's language setting.	session
bcookie	LinkedIn sets this cookie from LinkedIn share buttons and ad tags to recognize browser ID.	2 years
lidc	LinkedIn sets the lidc cookie to facilitate data center selection.	1 day
lang	LinkedIn sets this cookie to remember a user's language setting.	session
bscookie	LinkedIn sets this cookie to store performed actions on the website.	2 years

