

# Introduction to International Arbitration

30 April 2019  
8.30am to 5.30pm

Colombo Swimming Club  
148 “Storm Lodge”  
Galle Road 3, 00300  
Sri Lanka



## What is the aim of the module?

To provide an understanding of the general principles of international (i.e. nondomestic) arbitration and its relationship to other dispute resolution processes. The course will provide candidates with an introduction to the legal framework of, and good practice and procedure in, international arbitration in their jurisdiction.

## What are the learning outcomes?

On successful completion of this course candidates will be able to:

- Understand the background to international arbitration;
- Describe the process and procedure of international arbitration;
- Understand international arbitration in the context of other forms of dispute resolution.

## Course Faculty Tutors



### Amanda Lees

Director, CI Arb Singapore  
Partner, Simmons Simmons Singapore

Amanda specialises in cross border dispute resolution through international arbitration and complex multi forum litigation. She sits as an arbitrator and is listed in Best Lawyers International for international arbitration. Over the last 15 years Amanda has acted in a broad range of commercial disputes in a number of industries, including the Apple v Samsung proceedings and other telecommunications disputes, large energy and mining disputes in Singapore, India, Indonesia and Australia, and commodities disputes globally. Amanda has acted in complex litigation, international arbitration and related court applications (stay, interim measures, anti-suit and anti-arbitration) in Asia and Australia. Amanda is also adept at alternative dispute resolution, such as mediation and expert determination and has substantial experience of drafting and advising on dispute resolution provisions in complex contracts.

Amanda is the former co-chair of the Asia-Pacific Forum for International Arbitration (AFIA), a Fellow of the Chartered Institute of Arbitrators (CI Arb) and Singapore Institute of Arbitrators (SI Arb) and Director of the Singapore branch of CI Arb. Amanda has a Diploma in International Commercial Arbitration from CI Arb and took the ICC Masterclass for Arbitrators.

**Asya Jamaludin**

Counsel, CMS Cameron McKenna Nabarro Olswang (Singapore) LLP

Asya is a Counsel with CMS Singapore. Her main practice areas are in the construction, oil & gas/energy and shipbuilding sectors, where she provides dispute resolution as well as front-end advice on engineering, procurement and construction projects. Asya also practices in the general commercial, international trade and commodities sectors. Asya advises and acts for clients in international commercial arbitrations, subject to various arbitral rules, including ICC, SIAC, LMAA, UNCITRAL, LCIA and SCMA. She also sits as an arbitrator, having been appointed as arbitrator by the SIAC. Asya is also a member of the KLRCA panel of arbitrators.

**How is the programme delivered?**

The course is delivered over one (1) day. The day starts at 8.30am to 5.30pm. The course will be conducted at Colombo Swimming Club Business Centre addressed 148 "Storm Lodge" Galle Road 3, 00300, Sri Lanka

**What is covered within the syllabus?**

- Comparison of dispute resolution procedures;
- Fundamental principles of the international arbitration process;
- The UNCITRAL Model Law and Arbitration Rules;
- Arbitration rules: institutional and ad hoc agreements;
- Arbitration procedures: documents only and oral hearings;
- The legal framework: the importance of the seat, the New York Convention, procedural laws, and procedural rules;
- The arbitration agreement;
- Commencement of the arbitration;
- An arbitrator's jurisdiction and powers;
- The arbitration process: obligations of the tribunal, responsibilities and obligations of the parties;
- Managing the arbitration process: communications, preliminary meeting, interlocutory matters, dealing with factual and opinion evidence and disclosure of documents including introduction to the IBA Guidelines;
- Presenting the claim and the defence: alternative methods;
- Procedure at a typical hearing, including contrasting common and civil law jurisdictions;
- Costs and interest: alternative approaches in different jurisdictions;
- Essentials of an enforceable award.

**What is the course fee and what does it include?**

The standard course fee is **LKR 17,500**. The fee includes registration on the course, study materials, lunch and refreshments throughout the day.

**What are the entry requirements for the course?**

There are no entry requirements. The course is intended for candidates who:

- are new to the field of international arbitration;
- wish to learn more about international arbitration and its benefits to users;
- wish to become an Associate member of CIArb.

English Language Competence – CIArb training and assessment is carried out in English it is therefore essential that candidates are proficient in both written and spoken English. Where English is not a candidate's first language it is recommended that they have achieved a standard that is, as a minimum, equivalent to the International English Language Testing System (IELTS) level 7 or a score of 94-101 in the Test of English as a Foreign Language (TOEFL) system. CIArb issues this advice as a guideline and, while it will not require any evidence of this standard prior to enrolment on a course, candidates who do not have this standard of English may be disadvantaged.

**How will I be assessed?**

Candidates on the course are expected to sit the online multiple-choice assessment. Candidates will be given login details to access the online platform and then have 28 days to complete the assessment, with three attempts during that time to complete it. The questions will be based on the contents of the CIArb Introduction to International Arbitration course workbook.

The assessment fee is **£50 payable directly to CIArb (London)**. Details on how to pay will be made available soon.

### What happens when I register for the course?

Candidates will receive confirmation they are booked on the course. Joining instructions and course materials will be sent to candidates approximately 2 weeks before the course start date by email. Candidates will be provided with an electronic copy of a Workbook to assist them with their studies together with a suggested reading list.

### What is CIArb's policy on cancellation of courses?

CIArb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel his or her registration of a course, notification must be received in writing to [stavabalan@ciarb.org](mailto:stavabalan@ciarb.org) at least two weeks before the date the course is due to commence.

### What is my next step when I complete the course?

- Register for the CIArb Online Assessment
- Progress onto Module 1 of the arbitration pathway.
- Will be eligible to apply for Associate grade of CIArb, and take advantage of a range of educational and professional benefits.

### Course registration and payment

To book your place please complete the registration form and return to:

Sunita Tavabalan

**T** +65 6509 6034 (Singapore)

**E** [stavabalan@ciarb.org](mailto:stavabalan@ciarb.org)

Payment must be made to:

**Account name:** The European Chamber of Commerce of Sri Lanka

**Account number:** 101000006646

**Bank:** National Development Bank Plc

**Address:** No. 42, DHPL Building, Navam Mawatha, Colombo 02.

**Swift/Sort Code:** NDBSLKLX

Registration deadline is 14 April 2019. Places are limited.