CIArb Course Registration Form

Introduction to International Arbitration



15 August 2019, Sri Lanka

Thank you for applying to do a Chartered Institute of Arbitrators (CIArb) course. Please complete all sections in BLOCK CAPITALS and return your completed form to:

Ms Sunita Tavabalan, Executive, Asia Pacific The Chartered Institute of Arbitrators (CIArb) Asia Pacific Office #01-07 Maxwell Chambers, 32 Maxwell Road 069115 Singapore Telephone: +65 6509 6034 or Email: stavabalan@ciarb.org

If you have any questions on how to complete this form, or have any queries about our courses please contact the above.

Part A: Personal details (block capitals)

Title (Mr/Mrs/Ms/othe	er):		
Surname:			
First name:			
Gender:			
Date of birth (dd/mm	n/yyyy):		
Nationality:			
Any dietary requirem	ents:		
Part B: Co	ntact details		
This will be your maili	ing & billing address. Please note all course ma	terials and results will be sent to this addre	⊇SS.
Address:			
Town/city:			
Country/state:		Postcode:	
Country of residence	:		
Email address:			
Daytime telephone:	Country code:	Number:	
Mobile telephone:	Country code:	Number:	
Name of employer:			
Job title:			
Employer address:			

Town/city:

Country/state: Country code: Number:

Country of employer:

Work email:

Part C: Course fees

The CIArb Introduction to International Arbitration course fee is LKR 17,500 NETT which includes:

- Registration for the One (1) day course CIArb Introduction to International Arbitration
- Access to Tuition and course materials
- Lunch and refreshments on 15 August 2019

Please note that the course registration fees is NOT inclusive of the Online Assessment fees of GBP 50.00 which candidate will need to pay directly to CIArb.

Part D: Payment details

Payment via cash (or) cheque

Please address payment to: The Chartered Institute of Arbitrators (Singapore) Limited

Bank transfer

Account name: The European Chamber of Commerce of Sri Lanka

Account number: 101000006646

Bank: National Development Bank Plc

Address: No. 42, DHPL Building, Navam Mawatha, Colombo 02

Swift/Sort Code: NDBSLKLX

Part E: Data protection

Data entered into the Institute's database is held subject to the provisions of the UK Data Protection Act 1998 and to the data protection principles set out in the Data Registrar's Guidelines. By filling in and submitting this application form you agree to CIArb processing your sensitive personal data for the purposes as set out in the CIArb Subject Information Statement.

Ву

Please note CIArb supplies candidate details (name, address and email) on the list of candidates for each course. Please tick here if you do not wish your details to be published.

Do you consent to CIArb sending you information about relevant CIArb activities by email? Yes No

Do you consent to CIArb sharing your contact information with carefully selected, relevant third-parties? Yes No

Part F: Terms & conditions

By submitting this form, the applicant has certified that the above information is accurate to the best of his/her knowledge and has agreed to the following terms & conditions:

- 1. Cancellation charges apply where there is a penalty of USD 40.00 if cancellation is being made Two (2) weeks prior to 15 August 2019.
- 2. There is no refund for cancellations within 2 weeks before the course start date.
- 3. Registration will be confirmed only upon receipt of the appropriate registration fee.
- 4. Substitutions will be allowed at the sole discretion of the CIArb.
- 5. Full payment of the registration fee will apply to any "no-show" by a registered candidate.
- 6. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration and fee to the next course.

Disclaimer: The Chartered Institute of Arbitration (CIArb) reserves the right to cancel or change the date, venue or content of programmes, speakers, lectures or tutors without prior notice.

Part G: Applicant's signature

By signing this, I certify that I will abide by the CIArb Candidate Regulations in particular the rules on disciplinary matters and plagiarism. Any written work produced is my own and I have adhered to the Regulations. I certify that the information provided is accurate to the best of my knowledge. I have read and accept the assessment fee sheet and confirm that I qualify for entry as required on the Course Information sheet.

Signature:	Date: