

Introduction to International Arbitration

10 October 2026: 09:00–17:00

16 October 2026: (online assessment)

Course Information

The Chartered Institute of Arbitrators (East Asia Branch) is accepting applications from suitably qualified professionals for a one-day course leading to entry to the Institute as an Associate (which is the first grade). Applicants should hold recognised professional or industry qualifications appropriate to their profession.

What is covered within the syllabus?

- 1) Essential Features of International Arbitration
- 2) Laws and Rules of Arbitration
- 3) Composition of Arbitral Tribunal
- 4) Powers and Jurisdiction of Arbitral Tribunal
- 5) Statements of Claims and Defence – Pleadings
- 6) Organising the Proceedings
- 7) Hearings
- 8) Costs and Interest
- 9) Making of Award – Decision Making Process
- 10) Recognition and Enforcement of an Award

How is the course delivered?

The course will be held on a hybrid mode with both face-to-face and virtual setting.

Venue

Hong Kong International Arbitration Centre, 38/F, Two Exchange Square, 8 Connaught Place, Central, Hong Kong

How will I be assessed?

The Introduction course will include an online assessment process if participants wish to qualify for Associate membership status of the Chartered Institute of Arbitrators. Details of the online assessment procedure are set out below. When taking the online assessment, in brief, this is what you can expect:

- An assessment comprising 60 multiple choice questions
- The questions are derived from the content of the course workbook
- You will be given log-in and password details to access the assessment
- You will find instructions as to how to work through the assessment when you log in
- There will be a short, practice test for you to experiment with before you start the assessment proper
- Once you log onto the assessment, your access to it will be open for 28 days
- You will have up to three attempts to take and pass the assessment
- Your result will be displayed immediately on completion of the assessment
- On passing the assessment, you will be invited to print your own certificate
- You will then have the opportunity to apply for ACI Arb Membership and to consider proceeding along one of the training and qualification pathways

What are the benefits of Ciarb Associate membership?

Achieving Associate membership of Ciarb demonstrates your commitment to attaining the highest level of knowledge, skills, and behaviour in alternative dispute resolution. Become an Associate Member and you can:

- **Build your network** through our international and inclusive community of over 17,000 professional members spanning approximately 150 jurisdictions.
- **Develop your knowledge and skills** through Ciarb's world-renowned training, events, and resources.
- **Raise your profile** by displaying the globally recognised and respected ACiarb post-nominal.
- **Promote your skills and experience** through Ciarb's Membership Directory.
- **Keep up to date** with industry and Ciarb news and views through:
 - eSolver – our monthly newsletter
 - Resolver – our quarterly digital magazine
- **Arbitration: The Journal of International Arbitration, Mediation, and Dispute Management** – Ciarb's peer reviewed, academic journal.

What is the course fee and how do I register?

The cost of the full course will be HK\$3,000 including course materials for face-to face participants and HK\$1,500 including course materials for virtual participants. **Please submit your course fee via cheque or bank transfer and notify us once payment has been made with proof of transfer/remittance by email at ciarb@hkiac.org.** We will process your registration upon receipt of the payment. Cheques should be made payable to the “Chartered Institute of Arbitrators (East Asia Branch)”, c/o Hong Kong International Arbitration Centre, 38/F Two Exchange Square, Central, Hong Kong. Please write your name and “Introduction to International Arbitration” on the back of the cheque. Bank details can be found below.

Account No: 002554830001
Payee Name: Chartered Institute of Arbitrators (East Asia Branch)
Payee Address: c/o HKIAC, 38th Floor, Two Exchange Square, Central, Hong Kong
Bank Name: HSBC
Bank Address: 1 Queen's Road Central, Hong Kong
Swift Code / BIC: HSBC HK HHH KH

Terms

The Chartered Institute of Arbitrators (East Asia Branch) reserves the right to cancel the course, in which case any course fees paid would be returned. For further information, please contact us at ciarb@hkiac.org.