



**Accelerated Route to Membership
International Arbitration
18 November 2026
19 November 2026 (Online Assessment)**



What is the aim of the course?

To provide a fast-track route to Membership through the International (i.e. non- domestic) Arbitration Pathway. The Accelerated Route to Membership has been designed for busy professionals who have some unassessed knowledge of International Arbitration. The aim of the course is to assess whether the candidate has the knowledge required to understand the process of International Arbitration.

Candidates must evaluate their personal suitability to undertake the course, appreciating that the assessments are intensive and that they will be assessed against standard benchmarks.

The course covers the law underpinning the process and procedure of International Arbitration. It is therefore valuable for anyone who is conversant with the law and practice of International Arbitration generally, whether as a party or party representative. It is also an essential step for anyone aiming for Fellowship and for those who aim to practice as an Arbitrator.

What are the learning outcomes?

On successful completion of this course candidates will be able to:

- Explain the principles and specific legal requirements in an International Arbitration:
 - The legal framework including limitations of matters that may legally be arbitrated
 - The contractual nature of the appointment of an Arbitrator
 - The rights, duties and responsibilities of a party to an Arbitration
 - The range and limitations of an Arbitrator's powers and jurisdiction
 - The methods of initiating and processing an Arbitration
 - The relevance of the court regarding all stages in an Arbitration
 - The requirements of an enforceable Award
 - Evaluate and apply the principles and legal requirements of an International Arbitration
 - Identify, explain and apply the legal procedural principles, rules and arguments relevant to the conduct of an International Arbitration
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What is covered within the syllabus?

- Fundamental principles of the Arbitration process;
- The UNCITRAL Model Law and Arbitration Rules
- The Arbitration agreement:
- Commencement of an Arbitration and appointment of an Arbitrator
- Obligations of the Tribunal, responsibilities and obligations of the parties
- An Arbitrator's jurisdiction and powers
- The Arbitration process: meetings, timetable, submissions, experts, disclosure, hearings
- The powers of the Court;
- Interest and Costs
- Essentials of an enforceable Award
- Challenges, appeals and enforcement.

How is the course delivered?

This is an assessment course as opposed to a teaching module. Learning will be based on private study prior to the oral assessment workshop, reinforced by tutor input and peer discussion during the workshop. The course is delivered over a period of two days, with assessment workshops on day one and an examination on day two. The course dates advertised are the dates when candidates will be required to attend the assessment workshops and examination.

Date and Time (Hong Kong Time)

Wednesday, 18 November 2026 (09:00 – 17:00)

Thursday, 19 November 2026 (Online assessment)

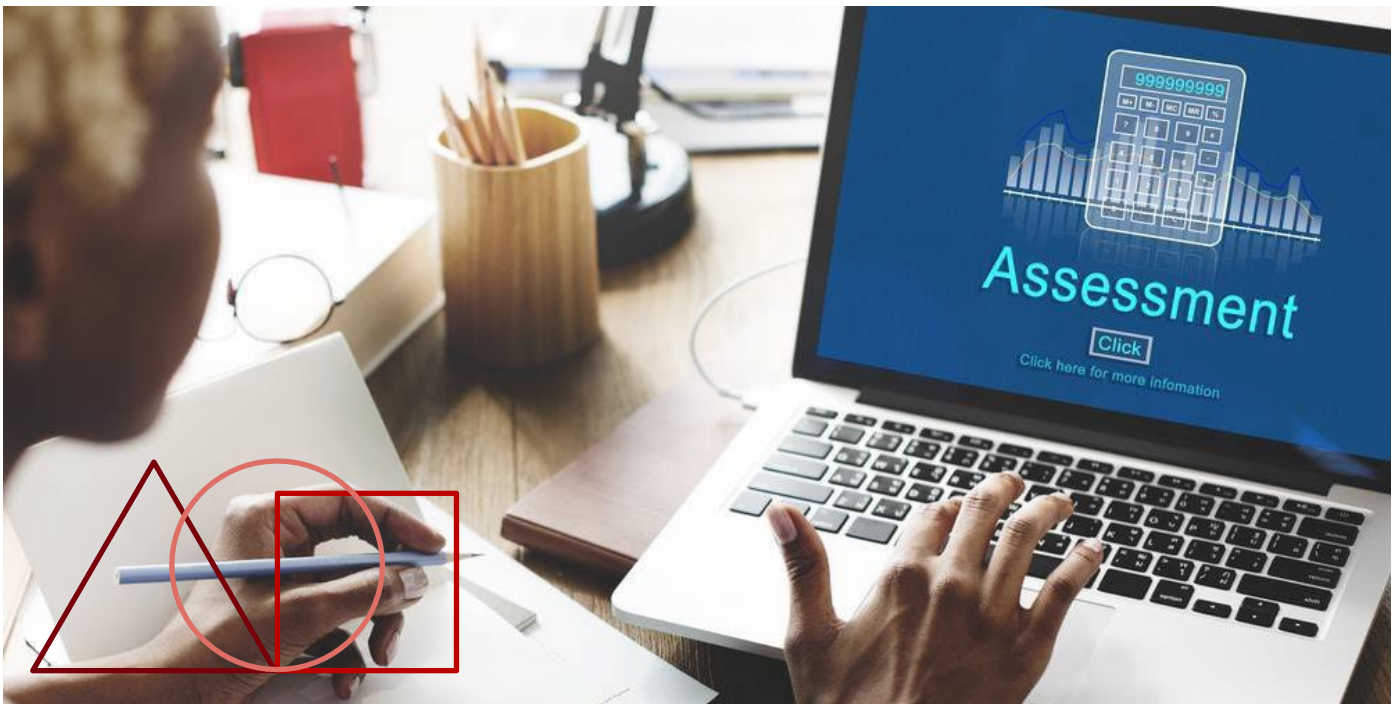
Venue

Hong Kong International Arbitration Centre

38/F, Two Exchange Square, 8 Connaught Place, Central, Hong Kong

How will I be assessed?

Assessment of this course is split into three parts:



Assessment 1 (Workshop)

- An interactive 1 day assessment in a series of workshops, where situations will be presented to candidates in groups for their consideration. Candidate's knowledge, judgment and interactive/self-presentation skills are assessed by oral exercises.
- This assessment is on a pass or fail basis. Candidates must pass all the workshop sessions. Candidates who fail the workshop will be required to re-sit this assessment.

Assessment 2 (Assignment)

- A written assignment to be submitted before the course (20%).
- This assessment is not on a pass or fail basis. The mark achieved will contribute up to 20% of the final mark.

Assessment 3 (Assignment)

- This assessment is completed via LearnADR, Ciarb's online learning platform, and will be split into two parts.
- (Part One) Is a case study exercise with a number of questions that candidates will be required to answer. Available marks 40%.
- (Part Two) Will consist of five questions, candidates are required to select and answer three. Available marks: 60% (20% per question).
- This assessment is on a pass or fail basis. The mark achieved will contribute up to 80% of the final mark. Candidates will be given 48 consecutive hours within a 5-day window starting from the second day of the ARM which is your assessment date to submit their answers online. Candidates must achieve a minimum overall mark of 65% to pass the assessment.

Full submission instructions will be provided.

The overall assessment is based upon the combined marks of Assessment 2 and Assessment 3. Candidates must achieve a minimum overall mark of 65% to pass the course.

Results are dispatched to candidates approximately twelve weeks from the date of the submission of the assessment.

What are the entry requirements?

In order to register onto the Accelerated Route to Membership, candidates must submit evidence to show:

- They have knowledge of the framework of international arbitration;
- They can evaluate and apply the principles and requirements of an international arbitration;
- They can demonstrate awareness of the practical tasks required in preparing for and progressing an international arbitration.

Candidates enrolling on any Ciarb course/assessment are required to ensure that their command of spoken and written English is adequate for the course/assessment for which they have applied. Ciarb does not require any evidence of this standard prior to enrolment on a course/assessment. However, it is the candidate's responsibility to ensure their English language skills are at a Professional Working Proficiency level, in order to meet the required standard when enrolling for any Ciarb course/assessment. It is recommended that candidates have achieved a standard that is, as a minimum, equivalent to the International English Language Testing System (IELTS) level 7 or a score of 94–101 in the Test of English as a Foreign Language (TOEFL) system. *(Please note that we do not require an official IELTS or TOEFL result).*

Please contact the British Council for further details on how to improve your English skills:
<https://learnenglish.britishcouncil.org/>

What is the course fee and what does it include?



The course fee is HK\$9,500. This fee will be discounted to HK\$8,500 for Ciarb Associates. The fee includes course materials, first attempt at assessments and tea breaks. Candidates are advised to refer to the Registration Form for other details.

What happens when I register for the course?

Upon successful registration on the course, candidates will receive confirmation they are booked on the course. Joining instructions and course materials will be sent to candidates approximately 2 weeks before the course start date by email.

Candidates will be provided with an electronic copy of a Workbook to assist them with their studies together with a suggested reading list. It is recommended that candidates are familiar with the UNCITRAL Model Law and Arbitration Rules and the substantive law in their respective jurisdiction together with the relevant Act(s) and Scheme(s) and important case decisions (where applicable). Candidates should also refer to the recognised standard textbooks to supplement their study in their respective jurisdiction where these are available.

What is Ciarb's policy on cancellation of courses?

The course requires a minimum number of participants. In case such number is not met, Ciarb East Asia Branch reserves the right to cancel or change the date, venue or content of course and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course.

Any cancellation received in writing less than 30 working days prior to the event date will be subject to a 50% cancellation charge.

What is my next step when I complete the course?

On successful completion of this course, candidates:

- may progress onto Module 2: Law of Obligations of the International Arbitration Pathway;
 - will be eligible to apply for Member grade of Ciarb, and take advantage of a range of educational and professional benefits.
 - Candidates are only eligible to apply for the relevant membership grade for a maximum of 2 years after having successfully completed the course & assessment.
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How do I register?

Please complete and follow the instructions in the attached Registration Form.

Registration Form

Accelerated Route to Membership (International Arbitration) Course

18 – 19 November 2026, Hong Kong

Registration

The Ciarb East Asia Branch is now receiving registrations for the captioned course, a two-day workshop for qualified professionals wishing to obtain the Institute's Membership designation (MCiarb). The number of candidates is limited. Non-members of Ciarb are welcome to register for the course, however, preference will be given to Ciarb Associates if space becomes limited.

Upon acceptance, candidates will be invited to participate and pay the course fee. You will also receive a pre-course assignment, i.e. an essay to be handed in before the commencement of the course.

This is not a teaching course, but a series of workshops conducted mainly in small groups where all candidates are expected to participate actively in discussions. During the workshops, the candidates will be assessed on knowledge, judgment and presentation by experienced practitioner tutors. An examination will follow the workshops on the next day. The course will be conducted in English. Please refer to the Course Information sheet for further information.

Date and Time (Hong Kong Time)

Wednesday, 18 November 2026 (09:00 – 17:00)

Thursday, 19 November 2026 (Online assessment)

Venue

Hong Kong International Arbitration Centre

38/F, Two Exchange Square, 8 Connaught Place, Central, Hong Kong

Course fee per candidate

HK\$9,500 inclusive of course materials, first attempt at assessments and tea breaks. Note, this fee will be discounted to HK\$8,500 for Ciarb Associates. Full payment should be received upon registration. Refunds will be made to unsuccessful applications.

Eligible candidates can make payment by cheque or bank transfer. If a candidate makes payment by bank transfer, they will need to cover the transaction fees and send the Ciarb EAB Secretariat the the payment advice slip once payment has been made (for the full amount mentioned above, net of all deductions). For further information, please contact us at ciarb@hkiac.org.

What is Ciarb's policy on cancellation of courses?

Ciarb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute cancels a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel their registration of a course, notification must be received in writing to ciarb@hkiac.org, 30 days prior to the first day of the course. Any cancellation received in writing less than 30 working days prior to the event date will be subject to a 50% cancellation charge.

Reply Slip

Accelerated Route to Membership (International Arbitration) Course
18 – 19 November 2026

Please email us the completed form, along with your CV at ciarb@hkiac.org

I hereby apply to participate in the above course.

I have enclosed a cheque in the amount of HK\$ made payable to the “Chartered Institute of Arbitrators (East Asia Branch)”.

I will be paying by *Bank Transfer/Telegraphic Transfer (all bank charges are to be borne by the remitting party)

Account No: 002-554830-001

Payee Name: Chartered Institute of Arbitrators (East Asia Branch)

Payee Address: c/o HKIAC, 38th Floor, Two Exchange Square, Central, Hong Kong

Bank Name: HSBC

Bank Address: 1 Queen’s Road Central, Hong Kong

Swift Code/BIC: HSBC HK HHH KH

*Please notify us once payment has been made with proof of transfer/remittance by email at ciarb@hkiac.org.

Please indicate your membership:

Ciarb Member (member no. _____)

Non-member of Ciarb

Please indicate your suitability for the above courses:

I have a minimum of 5 years of practical experience of international arbitration either as a representative or an international arbitrator.

I have substantial knowledge of the framework of international arbitrator.

I can recognise and evaluate evidence.

I can significantly evaluate and apply the principles and requirements of an international arbitration.

I can noticeably demonstrate practical skill in the carrying out of tasks required in preparing for and progressing an international arbitration.

Name:

Salutation:

Address:

Tel:

Email:

Employer:

Job Title:

For enquiries, please email us at ciarb@hkiac.org.

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